

BOARD OF CIVIL AUTHORITY MEETING
Held on May 7th, 2026

The Board of Civil Authority (BCA) meeting was called to order by Board Chair Carol Dawes at 5:00 p.m. in Council Chambers of City Hall, Barre, Vermont. Board Members present: Sonya Spaulding (Councilor/JP)(remote), Rosemary Averill (JP)(remote), Beth Hilgartner (Councilor)(remote), Sharon Toborg (JP)(remote), Michael Deering (JP). Cheryl Metivier (Clerk), Amanda Gustin (JP), Tabitha Tant (JP), Peter Anthony (JP) and BCA Chair Carol Dawes.

1). Approval of the following minutes:

- Feb 26th, 2025

Deferred until next meeting. Minutes were not distributed prior to the meeting.

2. Review Change of Audit.

A change of audit is the activity within the voter checklist since the last election including residents who have moved, passed away, changed mailing addresses, etc.

Review of Election Workers (non-BCA)

The schedule for check-in, tabulators, absentee ballots etc. consist of seasoned and experience residents partnered with newer residents.

Motion to approve the Election Worker Schedule was moved by Peter Anthony (JP), seconded by Amanda Gustin (JP)(Councilor) approved.

Review Floor Layout.

The complete set up for fluid movement of voters and stationed workers, as well as private space for ballot completion.

3. Other Items;

Annual Reports will be placed on the table next to the tabulators.

Property re-assessments soft rollout coming.

A community informational meeting will be held.

Final notices.

Forewarning on property assessments and the grievance process.

Eventually leading to BCA appeal hearings.

Motion to adjourn was moved by (JP) Peter Anthony and seconded by (JP/Councilor) Amanda Gustin.

The BCA chair, Carol Dawes called adjournment at 5:22pm

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board